

Dear [Manager's Name],

I would like to attend the 2018 National VUEWorks User Conference, December 5-7 in Orlando, Florida. The conference provides educational and networking opportunities within the GIS and Asset Management communities, as well as a full day of focused and dedicated software training.

With the ever-expanding importance of infrastructure asset management, I know this conference will serve as an opportunity for me to not only learn what VUEWorks has to offer but also the importance of implementing and maintaining these systems.

I will be able to share with our agency, upon my return from this event, information pertaining to tracking and managing our assets in our effort to efficiently budget for projects, determine the condition of any particular asset as well as analyze risk.

Highlights from this year's conference include:

- **Presentations from VUEWorks users across the country**, providing in-depth experience of the system and implementation process
- **Breakout sessions and panel discussions** with VUEWorks users and subject matter experts to answer questions
- **First-hand look at new features and enhancements** with management and developers
- **Two Focused VUEWorks training tracks:**
 - VUEWorks Basics (\$399: includes breakfast, lunch & training documentation) – covering core module foundation knowledge, designed for newer users.
 - VUEWorks Advanced (\$499: includes breakfast, lunch & training documentation) – covering high-level, hands-on training of advanced modules and system administrator certification.

For more information about the 2018 National VUEWorks User Conference, visit the registration site: <https://www.eventbrite.com/e/2018-vueworks-national-user-conference-tickets-46366025029>.

Full conference agenda can be downloaded:

<http://www.dtsgis.com/wp-content/uploads/sites/5/2018/07/2018-VUEWorks-UC-Agenda.pdf>

I look forward to discussing this matter soon!

Sincerely,

[Your Name]